



OFFICE OF THE PRESIDENT

DEPARTMENT OF PUBLIC ADMINISTRATION

Circular No. 03 of 2026

DATE: 13th April 2026

TO:

Secretaries of State

Attorney General

Commissioner of Police

Chairperson of the Constitutional

Appointments Authority

Ombudsman

Director General of Seychelles Intelligence Service

Chairperson of the Electoral Commission

Chairperson of the Public Service Appeal Board

Principal Secretaries

Clerk of the National Assembly

Master / Registrar, Supreme Court

Chief Executive Officers

INTRODUCTION OF A WEEKLY ENERGY CONSERVATION DAY IN THE PUBLIC SECTOR

1. Purpose

The Government has approved the introduction of a **temporary weekly Energy Conservation Day** across the public sector.

This initiative is part of the Government's response to current global developments affecting energy supply and fuel costs.

This measure aims to **reduce national electricity consumption, lower fuel usage, and strengthen energy resilience**, while ensuring continuity of essential public services.

2. Implementation

With effect from **17th April 2026**, all Ministries, Departments and Public Sector Organisations are required to observe **one designated day per week (Friday)** as an **Energy Conservation Day**.

On this day:

- **Non-essential physical office operations shall be suspended.**
- Public officers shall **work remotely where feasible.**
- Essential services shall **remain fully operational.**

3. Energy Conservation Measures

All offices shall ensure that on the designated day:

- Air conditioning systems are switched off.
- Non-essential lighting is turned off.
- Office equipment is powered down or placed on energy-saving mode.
- Buildings are secured with minimal energy usage.

4. Transport and Fuel Conservation

Further to the **Energy Conservation Day** Ministries, Departments and Public Sector Organisations are required to implement measures to reduce fuel consumption, including:

- Suspension of **non-essential use of Government vehicles**.
- Minimisation of official travel.

This measure is expected to significantly reduce daily fuel consumption by limiting commuting and fleet operations.

5. Remote Work Arrangements

Accounting Officers shall:

- Identify functions suitable for remote delivery.
- Ensure clear work plans and deliverables are set for staff.
- Maintain accessibility of services through digital platforms where applicable.

6. Duration and Review

The Energy Conservation Day will be implemented until further notice. During this period, data will be collected on:

- Electricity consumption levels (in collaboration with Public Utilities Corporation).
- Fuel consumption trends.
- Service delivery performance.

7. Compliance

All Ministries, Departments and Public Sector Organisations are required to ensure **full compliance** with this Circular.

The Department of Public Administration, in coordination with relevant agencies, will monitor implementation and provide further guidance as necessary.

8. General

This initiative reflects Government's commitment to **responsible resource management, national resilience and leadership in sustainable practices**. All public officers are encouraged to support this effort and adopt energy- and fuel-saving practices in both their professional and personal capacities.



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PRINCIPAL SECRETARY
Department of Public Administration

