



**OFFICE OF THE PRESIDENT**  
**DEPARTMENT OF PUBLIC ADMINISTRATION**  
**Circular No.04 of 2026**

**DATE: 21 May 2026**

**TO:**

<b>Secretaries of State</b>	<b>Chairperson of the Electoral Commission</b>
<b>Attorney General</b>	<b>Chairperson of the Public Service Appeal Board</b>
<b>Commissioner of Police</b>	<b>Principal Secretaries</b>
<b>Chairperson of the Constitutional</b>	<b>Clerk of the National Assembly</b>
<b>Appointments Authority</b>	<b>Master / Registrar, Supreme Court</b>
<b>Ombudsman</b>	<b>Chief Executive Officers</b>
<b>Director General of Seychelles Intelligence Service</b>	

**ADJUSTMENT OF WORKING HOURS AND SUSPENSION OF STAGGERED WORKING HOURS TRIAL**

This Circular is to inform all Ministries, Departments and Agencies that, following a recent Cabinet decision, adjustments will be made to public service working arrangements as part of ongoing national measures to promote energy conservation and support economic activity in light of the evolving situation in the Middle East.

**1. Adjustment of Working Hours**

Effective from **Monday 25<sup>th</sup> May 2026**, all public officers working an 8-hour day will adopt revised working hours from **08:00 a.m. to 02:30 p.m. (except for Housekeepers who will start work from 7.00am to 2.30 pm)**.

**2. Reinstatement of Five-Day Working Week**

With effect from the same date, the Public Service will revert to a five-day working week (**Monday to Friday**).

These measures are intended to contribute to reduced energy consumption while enabling greater flexibility for economic and social activities outside of standard working hours.

### 3. Exemption for Shift Workers and Workers from Essential Services

These adjustments do not apply to **Shift Workers operating under established shift systems** and **other essential services employees who have work arrangements specific to their services**. Such arrangements shall continue as currently scheduled to ensure the uninterrupted delivery of essential services.

### 4. Suspension of Staggered Working Hours Trial

The previous circular (*Circular No 4 of 2025*) introducing the trial of staggered working hours within the Public Service is hereby suspended until further notice. All affected entities are to revert to the revised standard working hours as outlined above.

### 5. Continuity and Efficiency of Public Service Delivery

All Ministries, Departments and Agencies are reminded that these changes must not adversely affect service delivery. Accounting Officers and Heads of Departments are required to put in place appropriate internal measures to ensure:

- Continued accessibility of services to the public;
- Maintenance of productivity and operational efficiency; and
- Proper coordination of staff to meet institutional mandates.

The Public Service remains committed to delivering high-quality, efficient, and responsive services to the public. All officers are therefore expected to uphold the highest standards of professionalism and performance during this period.

Your full cooperation in implementing these measures is appreciated.



Fatime Kanté (Ms.)

**PRINCIPAL SECRETARY**

**Department of Public Administration**

